
Report to: Finance, Resource and Corporate Committee

Date: 4 August 2021

Subject: **Corporate Plan, Corporate Performance and Business Planning**

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Is this a key decision?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for call-in by Scrutiny?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does the report contain confidential or exempt information or appendices?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If relevant, state paragraph number of Schedule 12A, Local Government Act 1972, Part 1:	
Are there implications for equality and diversity?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

1. Purpose of this report

- 1.1 To provide an update on business planning and the Corporate Plan for 2021/22 and Corporate Performance Reporting.

2. Information

Business Planning & Corporate Plan 2021/22

- 2.1 Business plans for each directorate for the 2021/22 financial year were originally approved by the Combined Authority in February 2021, alongside the associated budget for the year.
- 2.2 Following the transition to the new Mayoral Combined Authority model in May 2021, these plans have undergone a further review, in order to reassess the key priorities of each of the six directorates and to ensure the mayoral pledges and priorities are adequately reflected in these. As such the business plans are now being updated to reflect the results of this review and to ensure that they provide a clear forward look at the key milestones and decision points expected throughout the year.
- 2.3 In addition to the detailed business plans, a public facing Corporate Plan for 2021/22 is also being produced, drawing on the updated versions of the business plans. This seeks to set out the key priorities of the West Yorkshire Combined Authority and LEP in an accessible and transparent way, explaining

what is intended to be delivered for the people, communities, and businesses of West Yorkshire, over the coming year.

- 2.4 The Corporate Plan is currently being developed and it is intended that this will include an introduction from the Mayor and will also show how the mayoral pledges and priorities are reflected in the work of the Combined Authority. In addition the plan will also contain details of the organisation's wider commitments and deliverables for the 2021/22 financial year.
- 2.5 In addition to setting out plans for 2021/22, the Corporate Plan will also include a summary of the Combined Authority's key achievements against organisational objectives in the 2020/21 financial year.

Corporate Performance Reporting (Key Performance Indicators)

- 2.6 In order to measure performance against the Combined Authority's business plans and strategic priorities, a detailed set of Key Performance Indicators (KPI's) for 2021/22 has been developed for each directorate and is being routinely monitored throughout the financial year.
- 2.7 In addition a more strategic subset of these indicators is currently being finalised, based on the updated business plans. These strategic KPI's are intended to provide a summary level overview of organisational performance against overarching corporate objectives. These strategic KPI's are also being updated to ensure that they contain measures to show progress against the mayoral pledges.
- 2.8 Given the importance of ensuring that Equality, Diversity and Inclusion is considered across all of the activities of the Combined Authority, it is also intended that the strategic KPI's contain quantified targets, wherever possible, to demonstrate how these issues are being addressed.
- 2.9 It is proposed that once finalised, a quarterly summary of progress against these strategic KPI's will be reported to future meetings of the Finance, Resource and Corporate Committee.
- 2.10 During the 2020/21 financial year, a strategic KPI report was routinely provided to the Combined Authority and the LEP Board, in order to provide a regular update on progress against corporate priorities. A copy of the final year end results for these 2020/21 KPI's is provided at **Appendix 1** for information, and also to demonstrate the format used for strategic KPI reporting last year.

3 Tackling the Climate Emergency Implications

- 3.1 Tackling the Climate Emergency is a key organisational objective and details on how the organisation will contribute on an annual basis to our long-term commitment to lead by example in having net zero emissions by 2038 and have a positive impact on environment and nature through our work, investment and funding, are referenced in our Corporate Plan, Directorate Business Plans and Corporate Performance reports.

4 Inclusive Growth Implications

- 4.1 Enabling Inclusive Growth is a key corporate objective and therefore measures on how the organisation aims to achieve this, are set out in our Corporate Plan, Directorate Business Plans and Corporate Performance reports. One of our key objectives is to deliver our Inclusive Growth Framework in order to reduce inequalities in our communities.

5 Equality and Diversity Implications

- 5.1 The Equality and Diversity aims of the organisation are embedded throughout our internal and external corporate objectives and our Corporate Performance Report will highlight the Equality and Diversity impact of each of our key performance indicators. Additionally, one of our key deliverables for the Strategy, Communications and Policing directorate for this financial year, is to develop and deliver the strategy and action plan for Equality, Diversity and Inclusion and aim towards achieving excellence against the Equality Framework for Local Government.

6 Financial Implications

- 6.1 There are no immediate financial implications directly arising from this report.

7 Legal Implications

- 7.1 There are no legal implications directly arising from this report.

8 Staffing Implications

- 8.1 There are no staffing implications directly arising from this report.

9 External Consultees

- 9.1 No external consultations have been undertaken in relation to this report.

10 Recommendations

- 10.1 That the Finance, Resource and Corporate Committee notes the report and contents of the Corporate Performance report.

11 Appendices

Appendix 1: Corporate performance report 2020-21 year end results